4/14/2015 Meeting Minutes

- Pharmacy: Cynthia Lieu (special guest)
- Physician Assistant:
- Dentistry: Itzel Guerrero (special guest), Phuu Han, Meyerer Miller (special guest), Jeremy Teoh
- Division of Biokinesiology & Physical Therapy: Cheryl Resnik
- Division of Occupational Science and Occupational Therapy: Ashley Halle
- School of Medicine:
- USC Medicine:
- Norris Library: Eileen Eandi (chair), Amy Chatfield (notes), Karin Saric

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<th>Agenda item</th>
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<td>Update/info on Ramona Gardens health fair</td>
<td>The Ramona Gardens health fair occurred on April 4th. USC Pharmacy and USC Physical Therapy both had separate booths. Cheryl Resnik attended for PT and Cynthia Lieu attended for Pharmacy. Pharmacy was indoors and saw about 80 people; PT was outside and saw about 20, lower than their capacity. There were some issues with working with the planners, World Health Institute, a non-USC group. There was little PR and the fair was not physically laid out to optimize space and entice attendees. However, there was enough space—just not used well. This could be a good spot for future health fairs that include an IPE aspect.</td>
<td>Amy will change the template as per the suggestions and share again with Ashley for review. Once Ashley approves, Amy will place template form online, will send a message to the committee inviting them to fill it out, and share spreadsheet with IPE committee members.</td>
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<td>Update on: The Library will gather data on IPE programs like IPG-C and make this available to the committee. The library will design a template that asks for 9 items. Ashley Halle will review template before it is shared with committee to add content.</td>
<td>Ashley reviewed the template and thought it was relevant. It was decided to place the template on a new tab in the IPE Portal <a href="http://norris.usc.libguides.com/ipe">http://norris.usc.libguides.com/ipe</a>. The form puts data into a Google Doc spreadsheet, and we can share this spreadsheet with all IPE committee members. Based on conversation about Ramona Gardens and space, the following items will be added to the template: Space needed: estimate square footage needed for activities</td>
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conducted at fair. E.g., “shuttle run for kids” requires 10 square feet of space; BMI screening requires a 1 sq ft space with a chair.

- Equipment needed: chairs, tables, and numbers of each
- Power needs: Do you need electrical outlets? How many?
- Add a checkbox to indicate which profession(s) currently participate in this activity. Includes all USC health sciences programs, Social Work, Nursing, and “other” with a required explanation.

| Invited Guest: Cynthia Lieu | Dr. Cynthia Lieu is a faculty member in Pharmacy. She coordinates health fairs for pharmacy students and was invited to give the committee an overview of health fairs in the Pharmacy curriculum, how they are planned, and to explore the idea of converting health fairs conducted by one group into IPE-enabled health fairs.

Pharm D students do about 34 health fairs per year. These range in size from tiny (20 patients, 2 chairs and a table, 2 students giving out handouts) to very big events (800 patients, 20-30 students staffing 4 screening stations and translators for patients).

When students enter the Pharm D program they learn some basic clinical skills in the first semester—testing blood pressure, BMI screening, cholesterol screening, immunizations, etc. After learning these skills, students must demonstrate mastery by conducting each skill on real patients for a specific number of times, fulfilling a competency. Students select health fairs to attend based on their needed competencies. Most students at health fairs are first years. Some faculty offer extra credit for health fair attendance, which usually attracts a handful of upper level students. |

| Dr. Lieu is actively seeking names and contact info of student groups or student leaders of groups from other professions who may be interested in joining Pharmacy students at a health fair. Please send these names to Dr. Lieu. |
| The committee would like to see Dr. Lieu’s document on planning and conducting health fairs. She will share with Eileen Eandi for sharing with the committee. |
Each of the 16 Pharmacy student organizations (http://www.uscassp.org/organizations/) and other interest groups within pharmacy, plans 1-4 health fairs per year. A student is elected into the health fair coordinator position by their peers. This coordinator reaches out to community groups, or are sometimes contacted by community groups. This is often language-based, as in, the Vietnamese Student Association focuses their efforts on Vietnamese-speaking populations. The students decide the date, time, what screenings to do, the number of screenings they want to do, number of needed students and preceptors, needed equipment, etc. Then they contact Dr. Lieu. She finds supervisors (sometimes faculty; more often, alumni, preceptors, and pharmacy residents) and ensures that the work is reasonable—not too many fairs on the same day, that there is a balance of the kinds of work to do so students can gain their competencies, etc. This process is a little loose right now—like there is no standard lead time for when to have plans set up; the Ramona Gardens health fair wasn’t finalized until about a week prior, but the Festival of Books health fair for April 2015 was finalized in late 2014--and Dr. Lieu is considering making the whole process more formalized.

In some cases, the individual pharmacy student planners want to include other professions, both inside and outside USC. They have some contacts from prior years, but these are not reliable—a student contacts someone who has already graduated or who is no longer a part of the Vietnamese Medical Student Club.

Dr. Lieu has created a document about “planning and conducting a health fair” that covers frequently occurring issues at health fairs.
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<th>Invited guests: Meyerer Miller &amp; Itzal Guerrero</th>
<th>Ms. Miller and Ms. Guerrero are staff at the School of Dentistry and are involved with planning health fairs. Ms. Miller is rotating out of the role and Ms. Guerrero is rotating in. They were asked to speak to the committee to discuss how health fairs are planned and conducted in Dentistry. Dentistry’s health fair program has been running for some time and is popular—they are invited to more events than they can do, and don’t need to seek out new events. Many of the fairs that contact them want several health professions to attend. They prioritize accepting USC and USC-sponsored events. After being contacted by a fair sponsor, Ms. Miller contacts faculty at Dentistry to find supervisors. This is one of the limiting factors; they have limited number of available faculty. They are asked to attend ~75 fairs per year and accept 15-20 invitations. Some are enormous (800+ patients), some are smaller (50-100 patients). Dental Hygiene students are required to attend health fairs during their two-year program. Dental doctoral students are not required, but many volunteer.</th>
<th>Send your department’s main contact for health fairs to Ms. Miller and Ms. Guerrero. They will distribute this contact info to requestors who want more professions.</th>
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<td>Open discussion on health fairs and potential for IPE</td>
<td>After we gather info from all schools on fairs they participate in, let’s identify 1 or 2 high-value fairs (lots of attendance, within USC Good Neighbor Campaign boundaries, space for more professions) and focus on making these IPE fairs. We’ll get all USC health sciences professions to participate. The St. Vincent’s fair that Dentistry participates in may be a good choice. After discussion about how to plan this, a suggested idea emerged: Can’t move forward on this as not all professions were represented at this meeting. In May meeting, revisit the idea of making a USC IPE Health Fair—is this a good idea? How can we do it? What competencies will this address?</td>
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1. Identify health fairs in which USC participates
2. Review these critically focusing on the high-value characteristics
3. Pick one high-value fair to develop into IPE fair
4. Assign to a student group to plan and sustain this for next year.

The question about what competencies this would address was also raised. “Medical students standing next to PA students” isn’t really IPE. We could address basic competencies like ‘awareness of other profession’s duties’ by having students observe other students and then interact, or delve more deeply into IPE competencies on education and communication by having students collectively see a patient and provide screenings or care.

May meeting time  | May 26 or 27 are the considered days for the next meeting.  | Please fill out the Doodle poll (will be sent by Eileen Eandi soon) for the next date/time.